

SCRIVENER KEYBOARD SHORTCUTS - Windows

View/Navigating	Document/Scrivenings view	Ctrl+1
	Corkboard view	Ctrl+2
	Outline view	Ctrl+3
	Show/Hide Binder	Ctrl+Shift+B
	Show/Hide Inspector	Ctrl+Shift+I
	Editor Layout ▶ Split Horizontal	Ctrl++
	Editor Layout ▶ Split Vertical	Ctrl+Shift+'
	Typewriter Scrolling	Windows+Ctrl+T
	Outline Expand All	
	Outline Collapse All	
	Previous Document	Alt+Shift+Left
	Next Document	Alt+Shift+Right
	Open ▶ in External Editor	Ctrl+F5
Rotate through main views	Ctrl+Tab	
Scratchpad hotkey	Ctrl+Alt+Shift+P	

Edit/Format	Select all	Ctrl+A
	Cut	Ctrl+X
	Copy	Ctrl+C
	Paste	Ctrl+V
	Paste and match style	Ctrl+Shift+V
	Undo	Ctrl+Z
	Redo	Ctrl+Shift+Z, Ctrl+Y
	Non-BreakingSpace	
	Highlight	
	Comment	
	Bold	Ctrl+B
	Italic	Ctrl+I
	Underline	Ctrl+U
Show Auto-Complete List	Ctrl+Shift+4	

Document	Merge	Ctrl+M
	Split at Selection	Ctrl+K
	Add a Text Document	Ctrl+N
	Add a Folder	Ctrl+Shift+N
	Duplicate	Ctrl+D
	Group (NewFolderFromSelection)	Ctrl+G
	Ungroup selection	Ctrl+Shift+U

Find/Search	Find (when in text view)	Ctrl+F
	Find ▶ Filter (corkb. or outline view)	Ctrl+F
	Find Next	F3
	Find Previous	Shift+F3
	Find by formatting	Ctrl+F3
	Search in project	